

**Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021  
Madison, Wisconsin**

**DATE:** March 17, 2021

**TO:** Dean Robert N. Golden, MD, UW-SMPH – Dr. Richard Moss, Designated Representative  
Karen Timberlake, Interim Secretary, DHS – Charles Warzecha, Deputy Designated Representative  
Charles Warzecha, Interim Administrator, DPH – Charles Warzecha, Deputy Designated Representative  
Preston Cole, Secretary, DNR – Greg Pils, Designated Representative  
Randy Romanski Secretary, DATCP –Gilbert (Gil) Kelley, Designated Representative  
Charles Warzecha, Chair  
James Morrison, Vice-Chair  
Barry Irmen, Member  
Jeffery Kindrai, Member  
Gina Green-Harris, Member  
Dr. German Gonzalez, Member  
Dr. Richard Moss, Member  
Dr. Robert Corliss, Member  
Zana Sijan, DNR Alternate  
Steve Geis, DNR Alternate

**FROM:** Dr. James Schauer, Secretary  
Director, Wisconsin State Laboratory of Hygiene

**RE:** Wisconsin State Laboratory of Hygiene Board of Directors Meeting  
Wisconsin State Laboratory of Hygiene  
\*\*\*Online Meeting\*\*\*  
March 23, 2021, 1:00 p.m. — 3:00 p.m.

**C:**

Allen Benson  
Cynda DeMontigny  
Kristine Hansbery  
Kevin Karbowski  
Jan Klawitter  
Dr. Keith Poulsen  
Dr. Errin Rider  
Steve Strebel  
David Webb  
Dr. Ryan Westergaard

**WISCONSIN STATE LABORATORY OF HYGIENE  
BOARD OF DIRECTORS**

**MEETING NOTICE**

**Tuesday, March 23, 2021**

**1:00p.m. – 3:00p.m.**

**MEETING LOCATION:**

**Conference Line: 1(877) 336-1828**

**Access Code: 4271573**

**Notice is hereby given** that the Wisconsin State Laboratory of Hygiene Board of Directors will convene at 1:00 p.m. on Tuesday, March 23, 2021 via teleconference, followed by a closed session at the meeting conclusion per “section 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of public employees over which the governmental body has jurisdiction or exercises responsibility.”

**Notice is further given** that matters concerning Wisconsin State Laboratory of Hygiene issues, program responsibilities or operations specified in the Wisconsin Statutes, which arise after publication of this notice may be added to the agenda and publicly noticed no less than two hours before the scheduled board meeting if the board Chair determines that the matter is urgent.

**Notice is further given** that this meeting may be conducted partly or entirely by teleconference or videoconference.

**Notice is further given** that questions related to this notice, requests for special accommodations, or requests for a public appearance are addressed by the Wisconsin State Laboratory of Hygiene Administrative Offices by phone at (608) 890-0288 or in writing to the Wisconsin State Laboratory of Hygiene, 465 Henry Mall, Madison, Wisconsin, 53706.

**ORDER OF BUSINESS:** See agenda.

Respectfully submitted,



James J. Schauer, PhD, P.E., M.B.A.  
Secretary, Wisconsin State Laboratory of Hygiene Board of Directors  
Director, Wisconsin State Laboratory of Hygiene

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting

March 23, 2021

1:00 P.M. – 3:00 P.M.

Wisconsin State Laboratory of Hygiene

\*\*\*ONLINE MEETING\*\*\*

## AGENDA

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Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

**PROCEDURAL ITEMS**

**Item 1. ROLL CALL**

**Description of Item:**

Roll call of attendance at Board Meeting led by Board Chair.

**Suggested Board Action:**

Submit roll call.

**Staff Recommendation and Comments:**

Roll call will be recorded by Board Secretary.

**Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021**

**PROCEDURAL ITEMS**

**Item 2. APPROVAL OF MINUTES**

**Description of Item:**

The draft minutes of the December 15, 2020 board meeting are submitted for approval.

**Suggested Board Action:**

Motion: Approve the draft minutes of the December 15, 2020 board meeting as submitted.

**Staff Recommendation and Comments:**

Approve draft minutes.

Once approved, minutes become part of the public record and are posted on the WSLH website: <http://www.slh.wisc.edu/about/board/board-meetings-agendas-and-minutes/>.

**Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021**

**APPROVED MINUTES  
December 15, 2020  
1:00 P.M. – 3:00 P.M.  
Wisconsin State Laboratory of Hygiene  
2601 Agriculture Drive  
Madison, WI 53718**

**MEMBERS PRESENT:** Chair Charles Warzecha, Vice-Chair James Morrison, Secretary Dr. James Schauer, Dr. German Gonzalez, Gina Green-Harris, Greg Pils, Gil Kelley, Jeffery Kindrai,

**WSLH STAFF PRESENT:** Amy Miles, David Webb, Kevin Karbowski, Allen Benson, Lori Edwards, Dr. Errin Rider, Kevin Karbowski, Dr. Al Bateman, Steve Strebel, Kristine Hansbery, Tip Vandall, Allen Benson, Jim Sterk, Dr. Peter Shult, Dr. Alana Sterkel, Cynda DeMontigny and Nathaniel Javid

**DNR STAFF PRESENT:** Zana Sijan, Steve Geis

**GUESTS PRESENT:** Lisa Bullard-Cawthorne

***Chair Charles Warzecha made a motion to call the meeting to order at 1:00 P.M. Jeffery Kindrai seconded the motion. The meeting commenced at 1:00 P.M.***

**Item 1. ROLL CALL**

**Chair Charles Warzecha** initiated the roll call of the Board. Nathaniel Javid conducted the roll call of the Board members. All Board Member seats or their designated representatives were present except Barry Irmen, Dr. Richard Moss and Dr. Robert Corliss. There were no attendees on the public telephone line.

**Item 2. APPROVAL OF MINUTES**

Approve the minutes of the September 15, 2020 Board Meeting as submitted. **Chair Charles Warzecha** entertained a motion to approve the minutes, so moved by **Jeffery Kindrai**. **Charles Warzecha** seconded the motion. The voice vote approving the minutes was unanimous.

**Item 3. REORGANIZATION OF AGENDA**

There was no request to reorganize the agenda.

#### **Item 4. PUBLIC APPEARANCES**

There were no public appearances.

#### **Item 5. BOARD MEMBERS' MATTERS**

Jeffery Kindrai noted that he will need to leave the meeting by 2:00 p.m.

Chair Charles Warzecha welcomed the two new Board Members, Ms. Gina Green-Harris and Dr. German Gonzalez.

Chair Charles Warzecha noted from the Wisconsin DHS that COVID-19 vaccines will be arriving in the state shortly in significant numbers. Individuals who are considered high risk will be given priority and we will work through the rest of the population in time. The WSLH is still heavily involved in the response process.

#### **Item 6. INTRODUCTION OF NEW BOARD MEMBERS, MS. GINA GREEN-HARRIS & DR. GERMAN GONZALEZ**

Dr. James Schauer introduced Ms. Gina Green-Harris and Dr. German Gonzalez to the Board who are serving as Public Members. Ms. Green-Harris thanked the Board for this opportunity and is excited to serve. She is currently employed with the University of Wisconsin-Madison and serves in three roles as Director for the Center for Community Engagement and Health Partnerships, Director and PI of LifeCourse Initiative for Healthy Families, Director of WI Alzheimer's Institute Regional Milwaukee Office, and is a current PhD student in the ICTR Program at UW. Ms. Green-Harris's entire career has been working for health equity and inclusion using an asset based community development model. Dr. Gonzalez is a physician by training and is a public health practitioner. He is the Great Lakes Intertribal Epidemiologist Center Director currently in Lac Du Flambeau, WI. He is working in emerging infections, public health informatics, and bioterrorism. He is very excited to be part of the Board. The Board went around and introduced themselves to the new members.

#### **Item 7. COVID-19 TESTING & RESPONSE**

##### **■ Dr. Peter Shult, WSLH Communicable Disease Division**

Dr. Shult presented on COVID-19 Testing and response at the WSLH. Dr. Shult gave some background on SARS-CoV-2 PCR testing at the WSLH, which officially began on March 2nd. This required an all-of-division response to meet the exploding demand. Issues with the supply chain threatened to shut down testing early on but strategy for testing diversification (six different extraction platforms were validated in two weeks) which allowed us to source multiple supply lines. The lab never shut down and other mission critical work was continued. Dr. Shult reviewed the steps in lab testing for emerging pathogens including the development of the test by the CDC, then the CDC rolls out the test to public health labs (i.e. the WSLH and the Milwaukee City Lab), large clinical labs bring on testing (Wisconsin labs and national reference labs), and commercial manufacturers get approved tests so small and medium-sized labs can test. Dr. Shult next presented on how the WSLH expanded their capability and capacity through equipment and reagents (and reviewed the different platforms available at the WSLH), along with staffing and space. Dr. Shult noted the importance of the Wisconsin Clinical Laboratory Network, which allows for great collaboration. This started as a virology network in 1995, and a

tuberculosis network was added along with a LRN sentinel lab network which deals with emergency response and threats along with bioterrorism. The WCLN functions as a partnership between clinical labs, the WSLH, and the CDC. These activities include emergency response, training and education, facilitating communication, and public health surveillance. Dr. Shult noted how Wisconsin's lab testing capacity has increased over time along with how the COVID-19 lab participation rate has increased over time. The current daily testing capacity is 59,695 with 133 labs currently performing testing and 17 labs planning to test. Dr. Shult explained the activities in the WCLN during the pandemic at the WSLH including developing a detailed webpage, validation panels, COVID-19 webinars, weekly lab messages, an email listserv for community discussion providing technical consultation, guidance document development, collection kit distribution and lab survey development. Dr. Shult noted that the clinical labs brought up testing for COVID-19, discussed issues over the listserv, reported data to local public health, completed capacity surveys, submitted specimens to the WSLH for additional testing, and trading test supplies.

Dr. Shult next presented the challenges with maintaining PCR capacity for a continuous supply chain and logistics uses including swabs, transport media, extraction reagents, N95 masks, gloves, and plastic pipet tips. Exchanges with clinical labs has kept all labs running. Dr. Shult presented to the Board the percentage positive of SARS-CoV-2 by PCR with testing increase in Wisconsin along with some of the key differences between COVID-19 and influenza. Dr. Shult noted that we should still take influenza very seriously as there is significant morbidity and mortality with recent severe seasonal flu epidemics. We also should keep in mind the clinical and epidemiological overlap with COVID-19 and how this can present myriad diagnostic challenges. There is also the ongoing threat of novel flu emergence and pandemics along with a host of other respiratory pathogens. Interestingly, influenza has been virtually absent this season.

Dr. Shult noted that we brought on serology at the WSLH and how with the Survey of the Health of Wisconsin (SHOW), we can test samples, and inform of specific outbreaks. Dr. Shult noted the applications of whole genome sequencing including tracking strains, estimating the reproductive number, estimating the prevalence of infection, answering questions about specific cases including tracking mutations (making sure the PCR targets stay the same, and seeing if mutations have functional differences).

Lastly, Dr. Shult noted some challenges moving ahead with COVID-19 testing and response which includes managing our workforce and workflows, ongoing supply chain disruptions and shortages, continued surveillance for other threats, managing antigen testing and home testing, returning to sound and rational laboratory testing principles and practices and the return of the CDC as our compass.

## **Item 8. IMPACT OF THE COVID-19 PANDEMIC ON OPIOIDS AND DRUG USE**

- **Amy Miles, WSLH Forensic Toxicology**
- **Lisa Bullard-Cawthorne, WI DHS**
- **Lori Edwards, WSLH Forensic Toxicology**

Amy Miles introduced the presenters for this topic at the Board meeting and provided some background on our partnerships and drug testing updates. We have a partnership with how OFR provides metrics and we also provide some interpretation. The WSLH has been asked to assist in WI State Crime lab work. We will be taking on some of their caseload in January (this includes non-traffic cases, which the WSLH already does). This will be for about six months. Ms. Bullard-Cawthorne presented on the Wisconsin Overdose Fatality Review (OFR) Program. OFR is a locally-based, multi-disciplinary process for understanding the risk factors and



circumstances leading to fatal overdoses and identifying opportunities to prevent future overdoses. The goals of the OFR are to better understand the nature of overdose fatalities through comprehensive information sharing, to develop innovative and proactive responses, and to strategically focus limited enforcement and intervention activities on identifiable risks. The WI OFR program is made up of 15 teams, representing 18 counties including urban and rural populations, there are county-based teams and one dual-county and one tri-county. The Milwaukee county team collaborates with three local health departments to review additional overdose deaths in the county. Ms. Bullard-Cawthorne noted the number of Wisconsin's OFR partners including the WSLH's Forensic Toxicology Laboratory. Ms. Bullard-Cawthorne presented some facts and figures on aggregate OFR data to the Board. Ms. Bullard-Cawthorne also noted state and local-level OFR recommendations. These recommendations will be tracked in a shared database so teams can relay state-level recommendations. A mechanism is needed to send state-level recommendations to a body that can evaluate feasibility and advocate for implementation. The DHS and DOJ will identify and create a state-level OFR council for this purpose, staffed by Training & Technical Assistance Providers. Ms. Bullard-Cawthorne next presented graphs on the increase in suspected opioid overdose ambulance runs during COVID-19 compared to 2018 and 2019. In addition, Ms. Bullard-Cawthorne presented a graph on the number of overdose deaths for opioids versus benzodiazepine and psycho-stimulants. Ms. Bullard-Cawthorne concluded her presentation by supplying resources for further information about overdose fatality reviews in Wisconsin.

Lori Edwards, WSLH Forensic Toxicology, gave some background on the Overdose Fatality Review and that WSLH Forensic Toxicology has been involved with overdose fatality review for two years beginning with Sauk County in 2018. These groups of people have been instrumental in making recommendations and identifying gaps in services. We have been able to transition to a virtual platform in COVID with a high amount of comfort. Ms. Edwards reviewed some of the benefits of collaboration with OFR and the Forensic Toxicology section of the WSLH. WSLH Toxicology can provide increased awareness of WSLH, interpretation of toxicology results, knowledge of therapeutic ranges, effects of poly-substance detection, drug interaction, and new and unfamiliar substances. Ms. Edwards concluded her presentation by noting some of the goals and outcomes of this collaboration is an increase in naloxone training, implementation of NaloxBox (overdose mapping application), early intervention in schools, working with the WI Department of Corrections, oral fluid screening and the hiring of the National ODFR Team Consultant.

## **Item 9. COVID-19 TESTING FOR CORONERS & MEDICAL EXAMINERS**

### **■ Dr. Alana Sterkel, Assistant Director, WSLH Communicable Disease Division**

Dr. Sterkel provided the COVID-19 update from the Communicable Disease Division perspective at the WSLH. Dr. Sterkel presented a graph on the new confirmed COVID-19 cases by date confirmed along with a seven day average. Dr. Sterkel also discussed collection kit distribution by partnering with local manufacturers and the WVDL to make collection kits when none could be purchased. We also worked with DHS to scale up distribution. Dr. Sterkel reviewed antigen testing guidance and noted testing advancements, since we started at 50 tests per day and now run 1,000 tests per day. Dr. Sterkel noted the support that we provide to coroners and medical examiners including collection supplies, shipping supplies, courier services, and coming up with creative distribution when supplies were limited. Dr. Sterkel noted educational resources provided including 14 webinars on COVID-19, information on acceptable specimen types, how to snap a swab instructions and videos, how to package and ship a specimen, and guidance for specific coroners and medical examiners. We also helped develop

state guidance for coroners and medical examiners by working with Division of Health and Human Services. Dr. Sterkel noted the in-lab services that we provide – these details are noted on our website with many educational resources. Dr. Sterkel next reviewed the different testing options available at the lab during pre-pandemic, early pandemic, and current pandemic times.

In summary, the WSLH is a valuable resource for Wisconsin's COVID-19 pandemic response through testing, leadership, and technical expertise. Diversification in test strategies has allowed us to continue to meet the needs of our clients by maintaining a 48 hour turn-around time and never stopping testing due to supply shortages. External partnerships have strengthened Wisconsin's response to the pandemic through strong communication with DHS and coroners and medical examiners have better access to testing than ever before.

#### **Item 10. UW MADISON & UW SYSTEMS COVID-19 TESTING & WISCONSIN VETERINARY DIAGNOSTIC LABORATORY**

- **Dr. Al Bateman, Assistant Director, WSLH Communicable Disease Division**

Dr. Bateman noted that in early June, UW-Madison campus requested WSLH support. The WSLH does statewide, high-priority testing including high risk and outbreaks. Dr. Bateman explained the idea and proposal for the partnership with the WI Veterinary Diagnostic Laboratory which is part of the UW-Madison. The WVDL is an established high-throughput diagnostic lab with a good quality management system. We needed CAP/CLIA regulatory issues to be covered by WSLH and needed SARS-CoV-2 human diagnostic expertise. The proposal was accepted so we moved quickly in standing up the WVDL-WSLH COVID-19 Laboratory (WWCL). We had to decide which test(s) and specimen types to run, equipment, supplies and reagents, staffing, obtaining the CLIA certificates to test, and validating the tests and building IT infrastructure for reporting and building quality management systems. Dr. Bateman noted that we met every milestone in the proposal, and presented data on test volume with a daily test count. Dr. Bateman next went over various testing improvements including a lab-developed test allowing for higher throughput, less cost, and an unsupervised self-collection of specimens, including a specimen quality check. In all, we pulled it off due to fantastic partnerships with UHS, Temte group, and the WVDL. High throughput can be maintained chiefly through supplies and personnel. Dr. Bateman noted that these efforts have raised the profile of the WSLH and the WVDL. Dr. Bateman lastly noted the work of UW System in the process. Because of the connection to UW System we could easily work the CDC in developing the antigen test.

*In the interest of time, Chair Charles Warzecha consulted with the Board and Secretary Schauer and it was decided that Mr. Karbowski would give a brief update on the Financial Report, but the remaining agenda items of the Human Resources Report and Director's Report items will not be presented and can be referred to in the Board Packet. The Update on Space and the Soils Lab will be postponed until a later meeting.*

## Item 11. FINANCIAL REPORT

### ■ Kevin Karbowski, Chief Financial Officer, Wisconsin State Laboratory of Hygiene

Mr. Karbowski noted that our total support and revenue is \$2,211,067 over budget. This is largely related to the work we are doing as the result of our COVID-19 response. As far as expenses, we are also \$2,195,000 over budget, which is largely due to our COVID-19 response as well. In all, our net operating income is \$15,976 over budget.

Mr. Karbowski noted that our available working capital has decreased by \$1,179,689 from June 30, 2020 to October 31, 2020. This is because our contingency fund has increased by \$440,103. This is due to a sharp increase in activity. When our contingency funding increases, our available working capital decreases. We have also made some planned capital purchases this year.

Lastly, Mr. Karbowski went over the contracts report and had the Board refer to the packet for more information. We had approximately \$2,800,000 in additional contracts since September 2020.

*Dr. Schauer noted that in the interest of time, we will have the Board refer to the packet for the additional items and address further questions at the next meeting.*

**Chair Charles Warzecha** made a motion to adjourn the meeting at 3:00 P.M. **James Morrison** accepted the motion and **Greg Pils** seconded the motion. The motion passed unanimously and the meeting was adjourned.

Respectfully submitted by:



James J. Schauer, PhD, P.E., M.B.A.  
Secretary, Wisconsin State Laboratory of Hygiene Board of Directors

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

**PROCEDURAL ITEMS**

**Item 3. REORGANIZATION OF AGENDA**

**Description of the Item:**

Board members may suggest changes in the order in which agenda items are discussed.

**Suggested Board Action:**

None.

**Staff Recommendation and Comments:**

Reorganize the agenda if requested by the Board.

**Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021**

**PROCEDURAL ITEMS**

**Item 4. PUBLIC APPEARANCES**

**Description of the Item:**

Under the board's *Policies and Procedures* nonmembers are invited to make presentations.

**Suggested Board Action:**

Follow WSLH *Policies and Procedures*.

**Staff Recommendation and Comments:**

Follow WSLH *Policies and Procedures*.

Per *Policies and Procedures of the Wisconsin State Laboratory of Hygiene Board of Directors*:

§6.12 *Speaking privileges.* When the board is in session, no persons other than laboratory staff designated by the director shall be permitted to address the board except as hereinafter provided:

- (a) A committee report may be presented by a committee member who is not a member of the board.
- (b) A board or committee member in the course of presenting a matter to the board may request staff to assist in such a presentation.
- (c) If a board member directs a technical question for clarification of a specific issue to a person not authorized in this section, the Chair may permit such a person to respond.
- (d) The board may by majority vote or by decision of the Chair allow persons not otherwise authorized in this section to address the board if the situation warrants or the following criteria is followed:
  - (1) Written requests for public appearances on specific current agenda items shall be made to the board Secretary no later than two working days prior to the meetings. The request shall outline the reasons for the request including the subject matter to be discussed in as much detail as is feasible prior to the meeting of the board. Those requesting an appearance may, at or prior to the board meeting, provide board members copies of any written materials to be presented or a written statement of a position.
  - (2) Individual presentations will be limited to five minutes, unless otherwise authorized by the Chair.
  - (3) To schedule an appearance before the Wisconsin State Laboratory of Hygiene Board of Directors, contact the board Secretary, c/o Director, Wisconsin State Laboratory of Hygiene, 465 Henry Mall, Madison, Wisconsin 53706. Telephone (608) 890-0288. The subject or subjects to be discussed must be identified.
  - (4) The Wisconsin State Laboratory of Hygiene "Guidelines for Citizen Participation in WSLH Board Meetings" are published on its website: <http://www.slh.wisc.edu/index.shtml> and printed copies are available on request. (See Appendix 5) [Section §6.12 approved 5/27/03 board meeting.]

## Appendix 5

### Guidelines for Citizen Participation at WSLH Board Meetings

The Wisconsin State Laboratory of Hygiene board provides opportunities for citizens to appear before the board to provide information to the board on items listed on the agenda. Such appearances shall be brief and concise. In order to accommodate this participation in the allotted time, the guidelines are as follows:

- A. Items to be brought before the board:
  - 1. The board Secretary and Chair will assign a specific time on the agenda to hear public comment when a request to speak has been received from a member of the public.
  - 2. Individuals or organizations will be limited to a total of five (5) minutes to make a presentation to the board. Following the presentation board members may ask clarifying questions.
  - 3. An organization is limited to one (1) spokesperson on an issue.
  - 4. On complex issues, individuals wishing to appear before the board are encouraged to submit written materials to the board Secretary in advance of the meeting so the board may be better informed on the subject in question. Such information should be submitted to the board Secretary for distribution to all board members no later than seven (7) working days before the board meeting.
  - 5. No matters that are in current litigation may be brought before the board.
- B. The board encourages individuals to confine their remarks to broad general policy issues rather than the day-to-day operations of the Wisconsin State Laboratory of Hygiene.
- C. Citizens who have questions for board members should ask these questions prior to the board meeting, during any recess during the board proceedings, or after board adjournment.
- D. Written requests to appear before the WSLH Board of Directors should be submitted no later than two (2) working days prior to a scheduled board meeting.
- E. Submit written requests to:  
Secretary, Wisconsin State Laboratory of Hygiene Board of Directors  
C/O WSLH Director  
465 Henry Mall  
Madison, WI 53706  
Telephone: (608) 890-0288  
Email: [nathaniel.javid@slh.wisc.edu](mailto:nathaniel.javid@slh.wisc.edu)

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

**BUSINESS ITEMS**

**Item 5. BOARD MEMBERS' MATTERS**

**Description of the Item:**

Board Members' Matters will present board members with the opportunity to ask questions and/or discuss issues related to the Wisconsin State Laboratory of Hygiene.

**Suggested Board Action:**

Receive for information.

**Staff Recommendations and Comments:**

Receive for information.

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

**BUSINESS ITEMS**

**Item 6. COVID-19 RESPONSE IN WISCONSIN**

**Description of the Item:**

Dr. Ryan Westergaard, Chief Medical Officer and State Epidemiologist for Communicable Diseases, Wisconsin Department of Health Services, will provide the COVID-19 Response in Wisconsin presentation to the Board.

**Suggested Board Action:**

Review and provide input.

**Staff Recommendations and Comments:**

Receive for information.



Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

**BUSINESS ITEMS**

**Item 7. WVDL and CAMPUS COVID-19 TESTING**

**Description of the Item:**

Dr. Keith Poulsen, Clinical Associate Professor, Large Animal Internal Medicine Director, Wisconsin Veterinary Diagnostic Laboratory, will provide the WVDL and Campus COVID-19 Testing Presentation to the Board.

**Suggested Board Action:**

Review and provide input.

**Staff Recommendations and Comments:**

Receive for information.

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

**BUSINESS ITEMS**

**Item 8. FINANCIAL REPORT**

**Description of the Item:**

Kevin Karbowski, WSLH Chief Financial Officer, will provide an update the Financial Report to the Board.

**Suggested Board Action:**

Review and provide input.

**Staff Recommendations and Comments:**

Receive for information.

WISCONSIN STATE LABORATORY OF HYGIENE

FINANCIAL REPORT

FISCAL YEAR 2021

January 31, 2021

Contents

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FINANCIAL STATEMENTS

Statement of income

Comparative income statement

Comparative balance sheet

Statement of cash flows

Notes to the financial statements

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**Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021**

**WISCONSIN STATE LABORATORY OF HYGIENE  
STATEMENT OF INCOME  
For the period July 1, 2020 through January 31, 2021**

	Year to Date Actual	Year to Date Budget	Variance Over/(Under)	Variance % of Budget	Fiscal Year 2021 Annual Budget
<b>SUPPORT AND REVENUE</b>					
Laboratory Services Revenues (Note 2)					
Department of Health Services	\$9,794,097	\$5,705,230	\$4,088,867	71.7%	\$9,912,763
Newborn Screening	2,541,968	2,629,864	(87,896)	-3.3%	4,500,000
Driver Improvement Surcharge (OWI)	1,001,649	935,903	65,746	7.0%	1,619,200
Department of Natural Resources	400,725	549,699	(148,974)	-27.1%	900,000
University of Wisconsin Systems	324,326	444,713	(120,387)	-27.1%	900,000
Other Wisconsin State and Local Agencies	189,054	186,352	2,702	1.4%	332,863
Wisconsin State and Local Agencies	14,251,818	10,451,761	3,800,058	36.36%	18,164,826
Clinical	3,376,358	2,828,889	547,469	19.4%	5,455,095
Proficiency Testing	1,657,150	1,438,947	218,203	15.2%	3,195,540
Occupational Health	728,293	1,003,544	(275,251)	-27.4%	1,800,000
National Atmospheric Deposition Program	995,853	1,036,744	(40,891)	-3.9%	1,777,308
Association of Public Health Laboratories	249,703	627,396	(377,693)	-60.2%	1,107,233
Federal Agencies	142,126	157,979	(15,853)	-10.0%	234,546
Environmental Testing	753,485	789,114	(35,629)	-4.5%	1,331,926
Other Nonagency	73,489	51,308	22,181	43.2%	75,014
Nonagency	7,976,458	7,933,922	42,536	0.5%	14,976,662
Sponsored Projects	3,840,298	3,923,472	(83,173)	-2.1%	6,727,848
Earnings - Investment Income	4,935	31,000	(26,065)	-84.1%	56,000
Program Revenue	26,073,509	22,340,154	3,733,355	16.7%	39,925,336
State General Program Revenue (GPR)	6,713,342	7,023,922	(310,580)	-4.4%	11,900,000
<b>TOTAL SUPPORT AND REVENUE</b>	<b>32,786,852</b>	<b>29,364,076</b>	<b>3,422,775</b>	<b>11.7%</b>	<b>51,825,336</b>
<b>EXPENSES</b>					
Salaries	12,786,913	12,252,940	533,973	4.4%	21,258,905
Fringe Benefits	5,067,823	4,892,782	175,041	3.6%	7,947,298
Supplies & Services	11,662,215	8,741,979	2,920,236	33.4%	16,449,982
Transfer Overhead to UW	577,411	565,764	11,647	2.1%	969,245
Building Rent	1,843,058	1,825,444	17,614	1.0%	3,212,567
Depreciation	1,193,724	1,225,399	(31,675)	-2.6%	2,183,999
Bad Debt Expense	970	2,100	(1,130)	-53.8%	6,000
Interest Expense	1,052	3,500	(2,448)	-70.0%	6,000
<b>TOTAL EXPENSES</b>	<b>33,133,166</b>	<b>29,509,908</b>	<b>3,623,257</b>	<b>12.3%</b>	<b>52,033,996</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>(\$346,314)</b>	<b>(\$145,832)</b>	<b>(\$200,482)</b>	<b>137.5%</b>	<b>(\$208,660)</b>

**WISCONSIN STATE LABORATORY OF HYGIENE**  
**COMPARATIVE INCOME STATEMENT**  
For the 7 months ended January 31, 2021 and January 31, 2020

	<b>Current Year Actual</b>	<b>Prior Year Actual</b>	<b>Variance Over/(Under)</b>	<b>Percentage Change</b>
<b>SUPPORT AND REVENUE</b>				
Laboratory Services Revenues (Note 2)				
Department of Health Services	\$9,794,097	\$4,486,476	\$5,307,621	118.3%
Newborn Screening	2,541,968	3,117,473	(575,505)	-18.5%
Driver Improvement Surcharge (OWI)	1,001,649	912,343	89,306	9.8%
Department of Natural Resources	400,725	472,479	(71,754)	-15.2%
University of Wisconsin Systems	324,326	523,849	(199,523)	-38.1%
Other Wisconsin State and Local Agencies	189,054	188,123	931	0.5%
Wisconsin State and Local Agencies	14,251,818	9,700,743	4,551,075	46.91%
Clinical	3,376,358	3,247,893	128,465	4.0%
Proficiency Testing	1,657,150	1,490,402	166,748	11.2%
Occupational Health	728,293	1,171,238	(442,945)	-37.8%
National Atmospheric Deposition Program	995,853	1,036,745	(40,892)	-3.9%
Association of Public Health Laboratories	249,703	627,396	(377,693)	-60.2%
Federal Agencies	142,126	197,285	(55,159)	-28.0%
Environmental Testing	753,485	913,494	(160,009)	-17.5%
Other Nonagency	73,489	156,903	(83,414)	-53.2%
Nonagency	7,976,458	8,841,356	(864,898)	-9.8%
Sponsored Projects	3,840,298	4,121,050	(280,752)	-6.8%
Earnings - Investment Income	4,935	134,285	(129,350)	-96.3%
Program Revenue	26,073,509	22,797,434	3,276,075	14.4%
State General Program Revenue (GPR)	6,713,342	6,785,651	(72,309)	-1.1%
<b>TOTAL SUPPORT AND REVENUE</b>	<b>32,786,852</b>	<b>29,583,085</b>	<b>3,203,767</b>	<b>10.8%</b>
<b>EXPENSES</b>				
Salaries	12,786,913	12,405,399	381,514	3.1%
Fringe Benefits	5,067,823	4,847,889	219,934	4.5%
Supplies & Services	11,662,215	8,835,938	2,826,277	32.0%
Transfer Overhead to UW	577,411	596,899	(19,488)	-3.3%
Building Rent	1,843,058	1,796,389	46,669	2.6%
Depreciation	1,193,724	1,207,425	(13,701)	-1.1%
Bad Debt Expense	970	0	970	
Interest Expense	1,052	18,200	(17,148)	-94.2%
Loss From Disposal Of Assets	0	12,782	(12,782)	
<b>TOTAL EXPENSES</b>	<b>33,133,166</b>	<b>29,720,921</b>	<b>3,412,245</b>	<b>11.5%</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>(\$346,314.20)</b>	<b>(\$137,836.00)</b>	<b>(\$208,478.20)</b>	<b>151.3%</b>

**WISCONSIN STATE LABORATORY OF HYGIENE**  
**COMPARATIVE BALANCE SHEET**  
As of January 31, 2021 and June 30, 2020

<b>ASSETS</b>	<u>January 31, 2021</u>	<u>June 30, 2020</u>
<b>CURRENT ASSETS</b>		
Cash	\$6,945,777	\$9,056,018
Cash-restricted-newborn screening surcharge	1,414,215	987,595
Net accounts receivables (Note 3)	6,690,944	3,833,922
Other receivables	600,806	894,742
Inventories	59,814	41,439
Prepaid expenses	36,552	94,484
Total current assets	<u>15,748,108</u>	<u>14,908,200</u>
<b>EQUIPMENT AND BUILDING IMPROVEMENTS</b>		
Equipment	32,083,690	30,029,713
Building improvements	6,878,228	6,878,228
	<u>38,961,918</u>	<u>36,907,941</u>
Less accumulated depreciation	<u>(27,092,677)</u>	<u>(25,898,953)</u>
Total net fixed assets	<u>11,869,241</u>	<u>11,008,988</u>
<b>Total Assets</b>	<u><b>\$27,617,349</b></u>	<u><b>\$25,917,188</b></u>
<b>LIABILITIES AND EQUITY</b>		
<b>CURRENT LIABILITIES</b>		
Salaries and fringe benefits payable	\$0	\$0
Accounts payable	473,544	451,860
Accrued expenses	114,793	78,194
Deferred revenue	50,533	3,195
Compensated absences (Note 4)	997,964	726,983
Proficiency testing deferred revenue	2,500,910	1,127,027
Newborn screening deferred revenue	2,505,097	2,424,999
Newborn screening surcharge payable	1,414,215	987,595
Total current liabilities	<u>8,057,055</u>	<u>5,799,853</u>
<b>LONG TERM DEBT</b>		
Compensated Absences (Note 4)	1,657,664	1,868,391
Total long term debt	<u>1,657,664</u>	<u>1,868,391</u>
<b>Total Liabilities</b>	<u><b>9,714,719</b></u>	<u><b>7,668,244</b></u>
<b>EQUITY</b>		
Retained earnings-restricted (Note 5)		
Operating contingency	2,693,484	2,253,381
Total restricted retained earnings	<u>2,693,484</u>	<u>2,253,381</u>
Net Operating Income (Loss)	<u>(346,314)</u>	<u>(2,400,000)</u>
Retained earnings-unrestricted	9,920,944	12,761,047
Contributed capital	5,634,516	5,634,516
Total unrestricted retained earnings	<u>15,209,146</u>	<u>15,995,563</u>
<b>Total Equity</b>	<u><b>17,902,630</b></u>	<u><b>18,248,944</b></u>
<b>Total Liabilities and Equity</b>	<u><b>\$27,617,349</b></u>	<u><b>\$25,917,188</b></u>

**WISCONSIN STATE LABORATORY OF HYGIENE**  
**STATEMENT OF CASH FLOWS**  
For the 7 months ended January 31, 2021 and January 31, 2020

	<b>Current Year</b>	<b>Prior Year</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net income	(\$346,314)	(\$137,836)
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation	1,193,724	1,207,425
Changes in working capital components:		
Decrease/(Increase) in net accounts receivables	(2,857,022)	(753,955)
Decrease/(Increase) in other receivables	293,936	359,727
Decrease/(Increase) in inventories	(18,375)	(5,880)
Decrease/(Increase) in prepaid expenses	57,932	(77,430)
(Decrease)/Increase in salaries payable	0	0
(Decrease)/Increase in accounts payable	21,684	(170,637)
(Decrease)Increase in accrued expenses	36,599	(27,487)
(Decrease)Increase in deferred revenue	47,338	0
(Decrease)Increase in proficiency testing deferred revenue	1,373,883	1,544,493
(Decrease)/Increase in newborn screen deferred revenue	80,098	50,807
(Decrease)/Increase in newborn screening surcharge payable	426,620	(301,067)
	310,102	1,688,160
Net cash provided (used) in operating activities	310,102	1,688,160
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of equipment and physical plant improvements	(1,993,723)	(1,514,592)
	(1,993,723)	(1,514,592)
Net cash provided (used) in investing activities	(1,993,723)	(1,514,592)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Principal payment on Capital Lease	-	-
	-	-
Net cash provided (used) in financing activities	-	-
	-	-
Net increase (decrease) in cash	(1,683,621)	173,568
<b>Cash:</b>		
Beginning	10,043,613	13,386,967
Ending	\$8,359,992	\$13,560,535

**WISCONSIN STATE LABORATORY OF HYGIENE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**For the period July 1, 2020 through January 31, 2020**

**NOTE 1 - NATURE OF BUSINESS AND SIGNIFICANT ACCOUNTING POLICIES**

Nature of Business:

- The Wisconsin State Laboratory of Hygiene (WSLH) is a governmental institution which provides medical, industrial and environmental laboratory testing and related services to individuals, private and public agencies, including the Department of Natural Resources (DNR) and the Department of Health Services (DHS). Approximately 75% of the WSLH operating revenues are program revenues, including contracts, grants, and fee-for-service billing. The remainder are general purpose revenues (GPR), which are Wisconsin state general fund dollars.

Budgetary Data:

- Fiscal Year 2020-2021 operating budget amounts were approved by the WSLH Board on June 16, 2020.

Basis of Presentation:

- The financial statements have been prepared on a modified accrual basis following Generally Accepted Accounting Principles (GAAP).

Basis of Accounting:

- Revenues are recognized at the completion of the revenue generating processes. Fee-for-service revenues are generally recognized in the period services are completed.
- Revenues from GPR, OWI, Grants, and expense reimbursement contracts for salaries, fringe benefits, capital, and supplies are recognized as expended.
- Expenses are recognized and accrued when the liability is incurred.

Estimates and assumptions:

- The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying footnotes. Actual results could differ from those estimates.

Assets:

- Cash is considered restricted if, by prior agreement with an outside entity, it must be segregated for future use by the outside entity or by WSLH at the outside entity's behest. As of January 31, 2021 available cash is restricted in an amount equal to the newborn screening surcharge payable to the Wisconsin Department of Health Services.
- Accounts receivable are reported at net realizable value. Net realizable value is equal to the gross amount of receivables less an estimated allowance for uncollectible amounts.
- Inventory is stated at cost (first in, first-out method).
- Equipment and building improvements are carried at cost. Expenditures for assets in excess of \$5,000 are capitalized. Depreciation is computed by the straight-line method.

Liabilities

- A liability for unearned revenue is recognized for prepaid receipts for WSLH-provided Proficiency Testing programs and for prepaid newborn screening tests.



**NOTE 2 - LABORATORY SERVICES REVENUES**

- At the Board’s request, Laboratory Service Revenues on the Income Statement have been divided into two groups, Agency and Non-Agency, as follows:

Agency:

- Department of Health Services
- Newborn Screening
- Driver Improvement Surcharge (OWI)
- Department of Natural Resources
- University of Wisconsin Systems
- Municipalities
- Law Enforcement Agencies
- Department of Agriculture, Trade and Consumer Protection
- Office of Justice Assistance
- Wisconsin Emergency Management

Non-Agency:

- UW Hospital Authority
- Medicare and Medicaid
- Proficiency Testing
- Occupational Health
- Federal Agencies
- All other revenue from individuals, businesses, clinics, and hospitals.

**NOTE 3 - ACCOUNTS RECEIVABLE**

- Accounts receivable and allowance for uncollectible account balances as of January 31, 2020 and June 30, 2020 are as follows:

	<u>January 31, 2021</u>	<u>June 30, 2020</u>
Accounts Receivable Total	\$6,785,028	\$3,932,433
Allowance for bad debt	<u>(94,084)</u>	<u>(98,511)</u>
Net Receivables	\$6,690,444	\$3,833,922

**NOTE 4 - COMPENSATED ABSENCES**

- GASB Statement No. 16, “Accounting for Compensated Absences,” establishes standards of accounting and reporting for compensated absences by state and local governmental entities for which employees will be paid such as vacation, sick leave, and sabbatical leave. Using the criteria in Statement 16, a liability for compensated absences that is attributable to services already rendered and that is not contingent on a specific event that is outside the control of the State and its employees has been accrued. The table below details the liability by benefit category:

	<u>Total</u>	<u>Vacation</u>	<u>Pers Hol</u>	<u>Legal Hol</u>	<u>Sabbatical</u>
Current	\$997,964	\$817,902	\$74,036	\$3,400	\$102,626
Long Term	<u>1,657,664</u>				<u>1,657,664</u>
	\$2,655,628	\$817,902	\$74,036	\$3,400	\$1,760,290

**NOTE 5 - RETAINED EARNINGS - RESTRICTED**

The operating contingency is computed annually and reflects two months of salary and fringe benefit cost for positions funded from program revenues. The contingency fund is considered adequately funded if working capital is greater than the contingency fund restriction. As of January 31, 2020 working capital (current assets less current liabilities) was \$7,691,053 thereby meeting the target contingency reserve requirement of \$2,693,484.

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

**BUSINESS ITEMS**

**Item 9. HUMAN RESOURCES REPORT**

**Description of the Item:**

Cynda DeMontigny, WSLH Human Resources Director, will provide the HR update from the period of December 5, 2020 to March 17, 2021 to the Board.

**Suggested Board Action:**

Receive for information.

**Staff Recommendations and Comments:**

Receive for information.

**Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021**

*Retirements*

December 5, 2020 to March 19, 2021

	AS	US	
DPD	1		
EHD			
LID			
CDD	1	1	
Admin			
OHD			Total
	0	0	0

*New Employees*

December 5, 2020 to March 19, 2021

	AS	US	SH	FT	TE	
DPD	3					
EHD	3	3	1			
LID		1				
CDD		1				
Admin	1					
OHD	1					Total
	8	5				13

*Internal Hires*

	AS	US	SH	FT	LTE	
DPD						
EHD	1					
LID						
CDD	2	2				
ADMIN						
OHD						Total
						5

*Recruitments*

September 10, 2020 to December 4, 2020

DPD	1
EHD	2
LID	1
CDD	4
Admin	1
OHD	

*Resignations*

December 5, 2020 to March 19, 2021

	AS	US	
DPD	1		
EHD		1	
LID			
CDD	1	1	
Admin			
OHD			Total
	2	2	4

AS	Acad Staff
US	Univ Staff
SH	Student Hourly
FT	Faculty
LTE	Limited Term

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

**BUSINESS ITEMS**

**Item 10. DIRECTOR'S REPORT**

a) Dr. James Schauer, Director, WSLH

- **Water Boil Notice Report**
- **Public Relations Report**
- **Strategic Plan Update**
- **Information Systems Investment**

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

# **Report to the Wisconsin State Laboratory of Hygiene Board Water Systems Tests by the WSLH**

**\*\*\*Will be presented at meeting\*\*\***

Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
March 23, 2021

Report to the Wisconsin State Laboratory of Hygiene Board

Representative Public or Environmental Health Incidents of Educational Interest  
December 4, 2020 – March 12, 2021

Approx. Date	Agent or Event Name	Description	Current Status
<b>OUTBREAKS and INCIDENTS</b>			
January 2020	COVID-19 virus	<p>In early March, only the WSLH and the City of Milwaukee Health Dept. Lab were testing for COVID-19 virus in the state. Since then the WSLH has helped bring <b>130+</b> labs in the state online for testing and also added multiple different testing platforms. The WSLH continues to perform testing primarily in our outbreak response role.</p> <p>The WSLH is also very involved in the state’s response at the <b>State Emergency Operations Center</b>.</p> <p>The WSLH is collaborating with the Wisconsin Veterinary Diagnostic Laboratory and University Health Services to stand up a <b>COVID testing lab on the UW-Madison campus</b> to perform up to 2,200 tests daily for UW students, faculty and staff.</p> <p>With funding from the WI Department of Health Services, the WSLH is also performing population-based surveillance testing.</p> <ul style="list-style-type: none"> <li>• The WSLH Communicable Disease Division is performing antibody testing for the <b>Past Antibody COVID-19 Community Survey (PACCS)</b>.</li> <li>• WSLH Environmental Microbiology have developed methods and are performing testing for a statewide (and UW-Madison campus) <b>wastewater surveillance</b> study.</li> </ul> <p>The WSLH Communicable Disease Division is performing <b>whole-genome sequencing of SARS-CoV-2 viruses</b> for strain surveillance statewide, as well as to inform many outbreaks, including</p>	Ongoing

		<p>outbreaks at mink farms and in Corrections facilities. CDD is also coordinating the statewide effort of WGS of SARS-CoV-2, which currently involves 4 labs in the state.</p> <p>With CARES/ELC funding through WI DHS, WisCon has established a <b>COVID-19 Consulting service, providing consultation services for WI businesses</b> seeking to improve their facility's employee protection plans and procedures related to COVID-19. The group is conducting bi-weekly public outreach webinars, provides phone and virtual consultation services. The services have been popular and well-received by served businesses and local public health departments around the state. Additionally, the group is partnering with DHS Procurement and Infection Preventionists to provide <b>respirator fit testing kits, training, and related assistance</b> to employees at over 4,500 nursing and residential care facilities throughout the state.</p>	
<b>RECENT EVENTS and FINDINGS</b>			
December 1, 2020	Certified Safety Professional (CSP)	WisCon Consultant Tasha Heaton earned the Certified Safety Professional (CSP) credential through the Board of Certified Safety Professionals. Tasha has worked as a health consultant with Wisconsin's OSHA On-Site Safety and Health Consultation Program (WisCon) since July 2016 and has a Master of Public Health (MPH) degree with a concentration in industrial hygiene from the University of Alabama at Birmingham.	Complete
December 2020	NewSTEPS newborn screening grant	The WSLH Newborn Screening (NBS) Lab has received an APHL/NewSTEPS grant to participate in a multi-state project titled "Quality Improvement of Newborn Screening for Severe Combined Immunodeficiency (SCID) in Premature Infants". The project team includes Mike Cogley, Mandie Loehe, Sam Dawe and Mei Baker. The grant runs from December 2020 – June 2021.	In progress
December 11, 2020	UWSMPH Paster Family Foundation Innovation Award	Newborn Screening Laboratory Co-Director and UW Professor of Pediatrics Mei Baker received the 2020 Paster Family Foundation Innovation	Complete

		<p>Award from the UW School of Medicine and Public Health in recognition of her newborn screening research and implementation.</p> <p>The award is given for a project, system improvement, or initiative that has made a difference in human health and/or the lives of patients and their families.</p>	
December 8, 2020	DNR Fish Consumption Advisory booklet	<p>In December the Wisconsin Department of Natural Resources (DNR) and the Wisconsin Department of Health Services released the 2020-2021 fish consumption advisory booklet <i>Choose Wisely: A Health Guide for Eating Fish in Wisconsin</i>.</p> <p>Wisconsin State Laboratory of Hygiene scientists performed contaminants analyses on hundreds of fish in order to generate the data used to develop the advisory levels.</p>	Complete
January 2020	<i>Central States Water</i> article about COVID-19 wastewater surveillance	Wisconsin State Laboratory of Hygiene Senior Scientist Martin Shafer published an article about Wisconsin's COVID-19 wastewater surveillance program in <i>Central States Water</i> , the official magazine of the Central States Water Environment Association.	Complete
January 1, 2021	Society of Forensic Toxicologists (SOFT)	Forensic Toxicology Director Amy Miles is the SOFT President for 2021 and was named Chair of the Toxicology Resource Committee.	Ongoing
January 1, 2021	SOFT	Forensic Toxicology Chemist Kayla Neuman was named to the Young Forensic Toxicologists Committee of SOFT. She will be assisting in planning the annual lecture and Continuing Education trainings throughout the year.	Ongoing
January 1, 2021	Forensic Science Foundation	Forensic Toxicology Supervisor Bill Johnson was named Treasurer for the Foundation. This is a 1 year term with no term limits.	Ongoing
January 19, 2020	USA Today Network-WI article - COVID-19 whole genome sequencing	The Wisconsin State Laboratory of Hygiene is one of four laboratories performing genetic sequencing of SARS-CoV-2 virus in Wisconsin patient specimens. In this story from <a href="#">USA TODAY NETWORK-Wisconsin</a> , WSLH Communicable	Complete



		Disease Division Director Al Bateman explains why genetics sequencing surveillance is such a powerful tool for learning where the virus is circulating and how it is changing.	
January 20, 2021	New WSLH Communicable Disease Division Director	Allen (Al) Bateman was named the new Director of the Wisconsin State Laboratory of Hygiene Communicable Disease Division. The position was previously held by Pete Shult for 24 years before he retired in December 2020. Al served as a Co-Assistant Director under Pete since 2017.	Complete
January 20, 2021	CDD WCLN Webinar	On January 20, 2021 the Communicable Disease Division presented a webinar for approximately 30 laboratories in the Wisconsin Clinical Laboratory Network (WCLN) entitled “Microbial Taxonomy Updates: What Are They and Why Should We Care?” Dr. Erik Munson, Assistant Professor from Marquette University, Department of Clinical Laboratory Science was the guest speaker. Dr. Munson reviewed the clinically significant taxonomy updates and discussed why laboratories should adopt the new name changes.	Complete
January 27, 2021	UWSMPH COVID-19 pandemic expert panel discussion	In late January 2020, the UW School of Medicine and Public Health held a standing-room only event at the Health Sciences Learning Center on campus at which a panel of experts in virology, infection control, global health, clinical testing (WSLH’s Al Bateman), vaccine development, and health system responses reflected on an emerging outbreak of a new form of coronavirus that didn’t even have a name yet.  Now we all are very familiar with the SARS-CoV-2 virus and the disease it causes called COVID-19. On January 27, 2021 UWSMPH brought the panel back together – virtually this time – to talk about what’s worked, what hasn’t worked so well, and what’s been most surprising over the past year of the pandemic.	Complete
February 17, 2021	CDD WCLN Webinar	On February 17, 2021 the Communicable Disease Division presented a webinar for approximately 30 laboratories in the Wisconsin Clinical Laboratory Network (WCLN) entitled “Antibiotic Resistance Laboratory Network (ARLN) Updates -	Complete

		2021". Dr. Logan Patterson, ARLN Fellow in the Communicable Disease Division at the WSLH discussed the surveillance work and activities performed in our laboratory as a CDC Regional AR Lab Network laboratory.	
February 24, 2021	National Judicial College Webinar Series	Forensic Toxicology Director Amy Miles presented to judges across the country on the latest forensic toxicology testimony guidelines as published on the OSAC Registry.	Complete
February 25, 2021	National Resource Toxicologist Pilot Program	<p>Responsibility.org and the WSLH Forensic Toxicology Section have launched the National Resource Toxicologist Pilot Program. The program is a multi-year (2020-2022) national assessment of forensic toxicology laboratories to identify challenges, successes, gaps, and funding issues related to impaired driving (drugs and alcohol) testing and data. To launch the program, Responsibility.org is providing a three-year, \$150,000 grant to the WSLH–Forensic Toxicology Section.</p> <p>Increasing numbers of impaired drivers are multi-substance impaired, meaning they have both drugs and alcohol in their system. However, due to resource constraints many forensic toxicology laboratories are not able to test for a full range of drugs as well as alcohol. This gives an incomplete picture of the scope of impaired driving in the United States.</p> <p>In partnership with the Society of Forensic Toxicologists, WSLH Forensic Toxicology Section Director Amy Miles will conduct a national assessment of state toxicology laboratories to improve the quality of data and foster communication with stakeholders such as state highway safety offices, law enforcement, attorneys and judges to gauge the needs of laboratories.</p>	In progress
March 4, 2020	WI Public Radio's <i>The Morning Show</i> – COVID-19 whole genome sequencing	WSLH Communicable Disease Division Director Al Bateman joined Kate Archer Kent on Wisconsin Public Radio's <i>The Morning Show</i> to <a href="#">discuss identifying COVID-19 variants using DNA (aka genomic) sequencing</a> . The WSLH is one of 4 labs in Wisconsin performing genomic sequencing of	Complete

		<p>COVID-19 virus samples to identify and track the spread of variants in the state.</p> <p>AI was also interviewed by Wisconsin Public Radio in mid-February for a <a href="#">news story</a> about Wisconsin’s genomic sequencing efforts.</p> <p>For a national picture, please take a look at <a href="#">CDC’s National Genomic Surveillance Dashboard</a>.</p>	
March 4, 2021	Association of Molecular Pathology (AMP) webinar	WSLH Communicable Disease Division Director AI Bateman organized and co-presented a national AMP webinar entitled “Enhancing the COVID-19 Pandemic Response with SARS-CoV-2 Whole Genome Sequencing”.	Complete
March 11, 2021	WI DRE Re-certification	Forensic Toxicology Chemist Kimberle Glowacki presented to the WI DREs for the mandatory continuing education. She provide updated information on drug trends in WI.	Complete
March 11, 2021	Justice Speakers Institute webinar	Forensic Toxicology Director Amy Miles presented to individuals involved in training personnel on heavy machinery. The topic is about alcohol and drug impairment and potential effects in the workplace.	Complete

**Wisconsin State Laboratory of Hygiene  
Board of Directors Meeting  
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**BUSINESS ITEMS**

**Item 12. ELECTION OF OFFICERS FOR 2021**

**Description of the Item:**

Since James Morrison (a Non-Government Member) will become Board Chair at the March 2021 meeting, the Government Board members will need to select a Vice Chair who will then become Chair in 2021.

§2.07 "Government Board Members" are defined as: the Secretary of Health Services, the Secretary of Natural Resources and the Secretary of Agriculture, Trade and Consumer Protection, the Chancellor of the University of Wisconsin-Madison, or their designees, the medical examiner or coroner representative and the local health department representative.

§2.08 "Non-Government Board Members" are defined as a physician representing clinical laboratories, a member representing private environmental testing laboratories, and a member representing occupational health laboratories and two additional members.

§5.05 Intent.

(a) It is declared to be the intent of the Board that the position of Chairperson be rotated annually among the voting members of the Board and that each successive Vice Chairperson is also, in effect, the Chairperson-elect.

(b) It is the declared intent of the Board that the positions of Chairperson and Vice Chairperson be elected, in alternate years, from the "government" and the "non-government" members of the board as defined in 2.07 and 2.08 such that in any given year one position is held by a government member and the other is held by a non-government member.

(c) The Secretary shall prepare a ballot for the offices of Chairperson, Vice Chairperson and Secretary in accord with these policies and procedures.

(d) The Director shall advise the board members of the historical rotation of the offices of Chairperson, Vice Chairperson and Secretary prior to the annual meeting.

**Suggested Board Action:**

The Board will nominate a member to serve as Vice-Chair/Chair Elect for the 2021 term (March 2021 – March 2022).

**Draft Motion:** To be considered March 23<sup>rd</sup>, 2021

**Move the nomination of the following for officers of the WSLH Board of Directors: James Morrison for the position of Chair, XXX for the position of Vice-Chair/Chair-Elect, and James Schauer for the position of Secretary for the year 2021 term.**